



2010 Lipscomb University Local Service Fair

We are looking forward to hosting you on campus on Tuesday, September 14th! Please continue reading for important information on the event:

Event Time Line – Tuesday, September 14th										
Location	Activity	9:00	9:30	10:00	10:30	11:00	11:30	12:00	12:30	1:00
Lobby of the Bennett Campus Center	Registration									
Shamblin Theater	Networking Breakfast									
Bennett Campus Center	Table Setup & Preparations									
Allen Arena	LU Chapel									
Bison Square	Fair									

Schedule

- Registration (*Bennett Campus Center Lobby*) → 9:00 – 9:30
- Networking Breakfast (*Shamblin Theater*) → 9:00 – 10:30
(*Table setup will begin after the networking breakfast. Please drop off your materials and proceed to breakfast after checking in at the registration table.*)
- Table Setup/Prep (*Bennett Campus Center*) → 10:00 – 10:30
- LU Student in Chapel (*Allen Arena*) → 10:55 – 11:40
- Fair (*Bennett Campus Center*) → 10:30 – 1:00

Material Drop Off:

Upon entering the parking lot take your second right, following the black line on the map, to the Elam Hall circle. There will be student volunteers located at the material drop-off location to assist you in unloading, parking and directions.

Parking:

Please park in the Arena East parking garage located between Allen Arena and High Rise Dormitory. Reach the garage by following the red line on the map. We have reserved spaces on the **Green** level of the parking garage.

Contact Information:

If you need to contact us the morning of the fair, please call one of the following people:

- John Williams 615-429-2971
- Paul Stevens 614-579-8518

Miscellaneous:

- If you have a nametag please bring it with you! We will provide blank nametags in the event that someone does not have one.
- Please bring some sort of paperweight to prevent flyers, signup sheets, etc. from blowing away as students enter the Campus Center.

- There will be a high volume of students entering the Bennett Campus Center 10:30-11:00am and 11:45-12:15pm, immediately before and after chapel.
- Lunch vouchers will be provided at each table.

Network with Lipscomb administrators, staff, faculty and students

We have invited a variety of individuals from the Lipscomb community to meet you during the networking breakfast in Shamblin Theater. In attendance are representatives from the President's office, the Institute for Conflict Management, the Institute for Law, Justice & Society, the College of Business, the Career Development Center, Adult Studies, the College of Bible & Ministry and several others.

Fair Setup

Set up your table (first come, first served) in the Bennett Campus Center. Let us know if you need help transporting your display items.

During the Fair

Take advantage of speaking with Lipscomb students, faculty and staff about your agency and upcoming volunteer opportunities. Be sure to let students know about ongoing volunteer opportunities and special events they can be involved in.

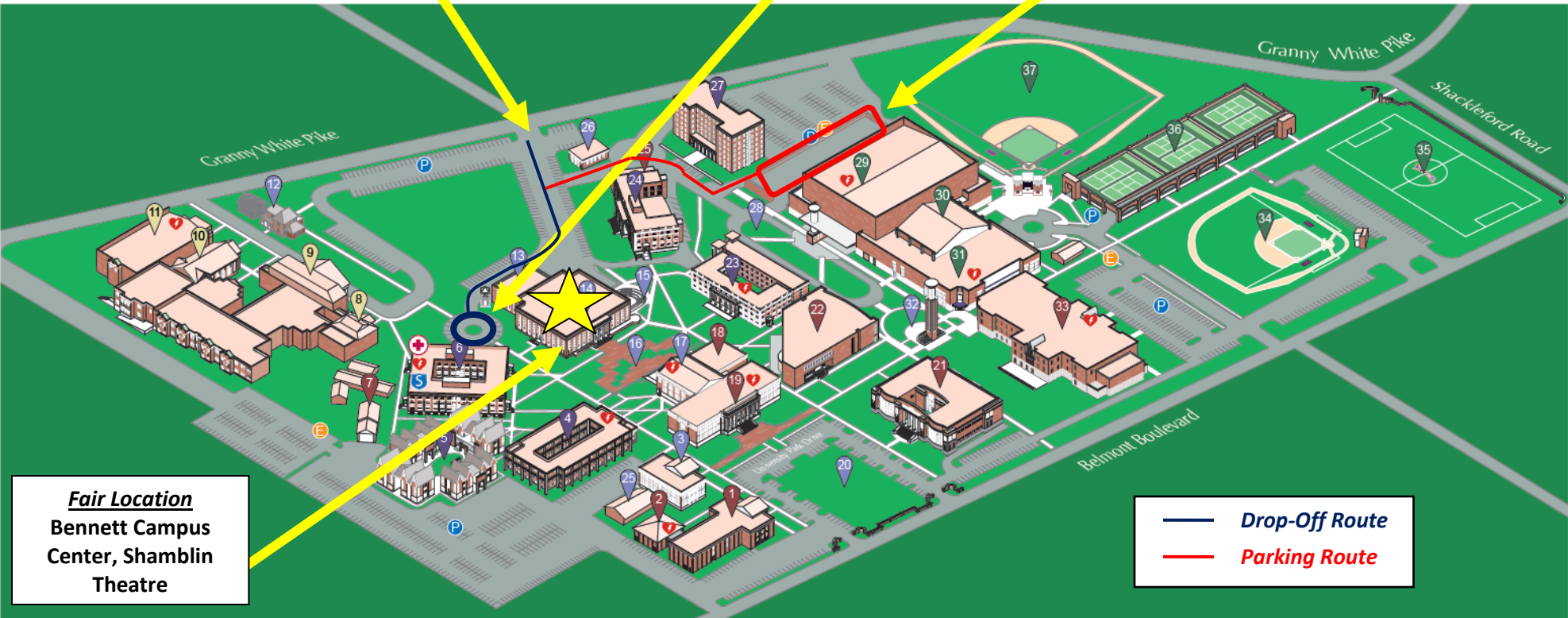
After the Fair

Please take advantage of the lunch vouchers that will be distributed to you during the fair. They are for use at restaurants on the main and lower levels of the Bennett Campus Center (one entrée, side and beverage). Student volunteers will be available to assist in disassembling or transporting your display.

Entrance
 Intersection of Granny White Pike
 & Maplehurst Avenue

Material Drop-Off
 Elam Hall circle
 (volunteers will be
 there to assist you)

Parking
 Arena East
 Parking Garage,
 Lower Level



Fair Location
 Bennett Campus
 Center, Shamblin
 Theatre

— **Drop-Off Route**
 — **Parking Route**

ACADEMIC BUILDINGS	
McFarland Hall	1
Ward Hall	2
Holman House	7
Thomas James McMeen Music Center	18
Burton Health Sciences Center	19
Beaman Library	21
Computer Center (Lower Level)	21
Axel Swang Center	22
Ezell Center	33
CAMPUS SCHOOL	
High School Music Wing	8
Harding Hall	9
Acuff Chapel	10
Gymnasium	11

ADMINISTRATION & GENERAL	
Crisman Building / Admissions Office	3
Avalon & Lipscomb Cabin	12
Shamblin Theatre	13
Bennett Campus Center	14
Amphitheater	15
Bison Square	16
Collins Alumni Auditorium	17
University Park	20
Steam Plant	26
Crisman Annex	25
The Mall	28
Allen Bell Tower	32

ATHLETIC FACILITIES	
Allen Arena	29
McQuiddy Gym	30
Student Activities Center	31
Draper Diamond	34
Soccer Complex	35
Tennis Courts	36
Dugan Field	37

RESIDENCE HALLS	
Fanning Hall	4
The Village	5
Elam Hall	6
Johnson Hall	23
Sewell Hall	24
High Rise	27

S CAMPUS SAFETY

For Assistance or Emergencies Contact
 Campus Safety at ext. 7600 or 615.966.7600

P Parking **E** Emergency Call Tower

+ First Aid/ Health Center **⚡** AED

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